



**Superior Court of California
County of San Mateo**

**NOTICE OF CHANGE IN LEADERSHIP TRAINING
REQUEST FOR PROPOSAL RFP 2012-01 SUBMITTAL REQUIREMENTS
AND CLARIFICATION OF ISSUE
December 19, 2011**

The Court issues this Notice of change of Requirements, effective on December 19, 2011, as a result of clarification of one of the conditions of the RFP that had been clarified by the Administrative Office of the Courts (AOC) today. Pursuant to section 2.8.3 of the RFP, the Court exercises its right to revise the terms of the RFP prior to the proposal due date in the following manner:

1. The Court rescinds the requirement under section 2.7 that all potential bidders must attend the Bidder's Conference that was scheduled on December 19, 2011 in order to qualify to submit a proposal. A potential bidder need not have attended the Bidder's Conference in order to submit a proposal so long as they comply with the other requirements as stated in the RFP.
2. The condition regarding materials created under this project as stated in section 1.5 of the RFP has been clarified by the Administrative Office of the Courts, the grant funding provider. The only materials that the Court must turn over to the AOC are those materials created by the Court with vendor assistance. If the materials are of the vendor's own making then we/they do not have to turn the materials over to the AOC.

These changes are effective immediately. If you have any questions, please contact the Court at rfp@sanmateocourt.org. All questions that the Court has received or will receive before December 22, 2011 will be answered and posted on the Court's RFP website by December 22, 2011.