

June 25, 2021

TO: All Interested Parties
FROM: Leland Davis, III, Presiding Judge
Elizabeth K. Lee, Assistant Presiding Judge
RE: Sixteenth Court Emergency Response **Calendar Memo Order** to Novel
Coronavirus Pandemic

The Court, in an effort to follow the guidelines that were recently released by Cal/Osha, hereby begins the process of releasing some of the restrictions that have been placed on certain calendars. This Order shall remain in effect through July 30, 2021.

Effective July 6, 2021, the Court will:

- Resume hearing civil jury trials.
- Resume hearing LPS and long-cause Probate trials.
- Resume hearing the Prop. 63 Noncompliance calendar.
- Resume hearing the Domestic Violence Pretrial Conference calendar.
- Resume hearing the Domestic Violence Review calendar.

For family law cases, please see the latest family law memo, titled “Family Law COVID-19 Protocols and FAQs”, updated January 26, 2021, which can be accessed on the court’s website at www.sanmateocourt.org. Family Law Status Conferences will resume on August 2, 2021.

For juvenile cases, please see the most recent juvenile memo, titled “Juvenile Dependency and Juvenile Justice Memo #7”, dated November 3, 2020, which can also be accessed on the court’s website.

The following calendars and matters will be heard:

- All civil jury trials.
- All criminal jury trials.
- All LPS and long-cause Probate trials.
- All matters set on the Criminal Presiding Judge’s calendars. Zoom appearances will be allowed and are strongly encouraged.
- Preliminary Hearing calendars
 - Out-of-custody Northern jurisdiction preliminary hearings which are estimated to take no longer than three hours will continue to be heard in South San Francisco.
- In-Custody Arraignment calendars (Monday – Friday at 1:30 P.M.). Zoom appearances will be allowed.
- Out-of-Custody Misdemeanor Arraignment calendars (Monday – Thursday at 8:30 A.M.)
- Bail motions for people who are in custody

- Parole Hearings (PRCS calendar) (Fridays at 1:30 P.M.). Zoom appearances will be allowed.
- All matters set on the Probate calendar (Monday – Friday at 9:00 A.M.) will be heard. (*Please note:* Thursday morning sessions have been added temporarily. Some Probate calendars have been canceled pursuant to COVID-19 Order Number 20, which can be accessed on the Court’s website.) The Court waives the in-person appearance of all conservators, conservatees, prospective conservators and prospective conservatees.
 - Zoom appearances, instead of CourtCall, will be allowed on the Probate calendar. Zoom credentials for the Probate calendar can be found on the Court’s website at www.sanmateocourt.org on the Probate Division page.
- Probate ex partes (Monday – Friday from 10:00 A.M. – 11:00 A.M.) (*Please note:* Some Probate ex parte calendars have been canceled pursuant to COVID-19 Order Number 20, which can be accessed on the court’s website.)
- LPS calendar (Tuesdays at 11:00 A.M.). Zoom appearances will be allowed.
- Presiding Judge Master Calendar: All matters on the Master Calendar will be heard except for Small Claims Appeals. All cases set for Small Claims Appeal through July 30, 2021 will be continued. The Presiding Judge retains the discretion to hear any matters which, in the interest of justice, the Presiding Judge determines should be heard. Zoom audio appearances, instead of CourtCall, will be allowed with prior authorization from the Presiding Judge (Zoom credentials for the Master Calendar are listed on the court’s website at www.sanmateocourt.org).
- Presiding Judge ex partes (Monday – Friday from 2:00 – 2:15 P.M.): The Presiding Judge will consider temporary restraining order requests and eviction stays only.
- All matters set on the Family Law Support (DCSS) calendar (Wednesdays at 9:00 A.M. and Thursdays at 2:00 P.M.) will be heard. Zoom appearances will be allowed.
- Family Law DVPA/TRO Hearings. (*Please note:* Family Law DVPA/TRO Hearing (long cause) calendars are heard at both the Northern Branch in South San Francisco and the Southern Branch in Redwood City. The 8:30 A.M. Family Law DVPA/TRO (short cause) calendars are all heard at the Southern Branch in Redwood City.) Zoom appearances for restraining order hearings will be allowed only if the parties have stipulated in advance of the hearing date to resolution or continuance of the hearing.
 - For additional information related to Family Law DVPA/TRO Hearings, please refer to the “Announcement re: DVPA/TRO Calendar Change,” which may be accessed on the Family Law page of the court’s website at www.sanmateocourt.org.
- Out-of-custody Misdemeanor Pretrial Conference calendars. Zoom appearances will be allowed and are strongly encouraged. (*Please note:* Out-of-Custody Misdemeanor Pretrial Conference calendars are heard at both the Northern Branch in South San Francisco and the Southern Branch in Redwood City.)
- In-Custody Misdemeanor Pretrial Conference calendars (Thursdays & Fridays at 8:30 A.M. in Redwood City). Zoom appearances will be allowed.

- Misdemeanor Modification calendar (Tuesdays at 9:00 A.M. and 2:00 P.M.). Zoom appearances will be allowed and are strongly encouraged.
- DUI Court calendar (Tuesdays at 9:00 A.M.). Zoom appearances will be allowed only for those probationers that have obtained the prior approval of the probation officer.
- Prop. 63 Noncompliance calendar (third Wednesday of the month at 8:30 A.M.)
- Domestic Violence Review calendar (Thursdays at 8:30 A.M.)
- Domestic Violence Pretrial Conference calendar (Thursdays at 1:30 P.M.)
- Veterans Court calendar (generally the first Thursday of the month at 10:00 A.M.). Zoom appearances only.
- Military Diversion calendar (generally the third Thursday of the month at 10:00 A.M.). Zoom appearances only.
- Drug Court/Treatment Court calendar (first and third Friday of the month at 8:30 A.M.)
- Probation Violation Conference calendar (Fridays at 9:00 A.M.). Zoom appearances will be allowed.
- Pathways calendar (Fridays at 9:00 A.M.). Zoom appearances will be allowed.
- PC 1370 calendar (Fridays at 10:30 A.M.). Zoom appearances will be allowed.
- Mental Health Diversion calendar (Fridays at 10:30 A.M.). Zoom appearances will be allowed.
- Restitution Court calendar (generally the first Friday of the month at 1:30 P.M.). Zoom appearances will be allowed.
- Military Personnel – Veterans Resentencing Hearing calendar (generally the last Friday of the month at 2:00 P.M.). Zoom appearances only.
- Unlawful Detainer Pretrial Conference calendar (Tuesdays at 8:30 A.M.). Zoom appearances will be allowed and are strongly encouraged. (*Please note:* Effective January 5, 2021, the Unlawful Detainer Pretrial Conference calendar will be heard at the Northern Branch in South San Francisco.)
- Appellate Calendar (generally the second Friday of the month at 2:00 P.M.). Zoom appearances only.
- Civil Direct calendars. (*Please note:* Due to severe staffing shortages, no Law and Motion ex parte matters will be heard.)

Due to severe staffing shortages, the following calendars will not be heard:

- Night Court calendar (first Wednesday of the month at 5:30 P.M.)
- Traffic Arraignments (Wednesdays and Fridays at 8:30 A.M.)
- Traffic Court Trials (Tuesdays and Thursdays at 1:30 P.M.)
- Small Claims calendar (Mondays, Wednesdays and Fridays at 1:30 P.M.)
- Small Claims Appeals (scheduled on the 9:00 A.M. Presiding Judge Master Calendar in Redwood City).
- Law and Motion ex parte matters (*Please note:* The hearing of Law and Motion ex parte matters will resume on August 2, 2021).

Staff will notice the parties of all continuances or rescheduling of hearings.

Clerk's Offices

Due to an extreme shortage of staff, the Redwood City and South San Francisco Clerk's Offices are closed to the public. Exceptions: The Redwood City Clerk's Offices will continue to process emergency ex parte matters, domestic violence, elder/dependent adult abuse and civil temporary restraining order petitions and civil ex parte matters. The Clerk's Offices' drop boxes are open for permitted filings.